

Job Description: Support Teacher

Reporting to:	Assistant Head Teacher
Location:	Ark Burlington Danes Academy (Primary Phase)
Contract:	Permanent
Working Pattern:	Term time

The Role

As a Support Teacher you will work within the Primary SEND team to support students, parents, and teachers to establish a supportive learning environment in which children with additional needs make accelerated academic progress to close the gap with non-SEND peers. You will be instrumental in our mission to provide every student, regardless of their background, a great education and real choices in life.

Key Responsibilities

Learning Support

- Support student learning through the delivery of specific learning intervention programmes, setting high expectations whilst encouraging their independence and building their confidence
- Work with the SENDCo and other teachers to assess the needs of individual children, contribute to and implement Individual Learning Plans
- Create, adapt, develop and differentiate resources for EAL and SEND students, supporting their access to the curriculum
- Liaise with related services to support the needs of SEND students (speech and language, educational psychologist, school counsellor, occupational therapist etc.)
- Liaise with the parents of link SEND students on a weekly basis to effectively communicate student progress and any causes for concern
- Mentor students on a 1:1 and group basis, as well as planning and leading a series of booster and intervention sessions to tackle difficult topics
- Observe, record and feedback information of student performance
- Use strategies, in liaison with the teacher to assist in behaviour management and to differentiate lesson topics and activities to support students in their learning and EHCP objectives
- Assist in creating materials for curriculum delivery and display boards
- Assist students' achievement outside of the classroom, e.g. computer lab, library
- Supervise pupils at break and lunchtime.
- Engage in training and any other reasonable tasks or activities as directed by your line manager

Additional responsibilities:

- Actively promote the safeguarding and welfare of our students
- Ensure compliance with Ark data protection rules and procedures
- Liaise with colleagues and external contacts at all levels of seniority with professionalism, tact and diplomacy

Person Specification: Support Teacher

Qualifications

- Maths and English GCSE or equivalent at grade C or above (or equivalent)
- Further or Higher Education qualifications in a relevant area (desirable)

Knowledge, Skills and Experience

- Experience in establishing successful learning relationships with students at the relevant age, treating them consistently with respect and consideration
- Experience of the role of a Support Teacher including: supporting the planning and delivery of the curriculum, differentiating resources to meet the varied needs of students, implementing behaviour and learning strategies in the classroom and in 1:1 settings
- Strong numeracy and literacy skills
- Strong administrative, organisational and computer skills
- Excellent communication and interpersonal skills with children and adults

Desirable:

- Good knowledge of the varying needs of SEND students and how to support them
- Good knowledge of the national curriculum for English, Maths and/or Science
- Ability to analyse and respond to data sets
- Ability to speak another language
- Valid certificate in first aid for children

Behaviours

- Genuine passion for and a belief in the potential of every pupil
- A robust awareness of keeping children safe, noticing safeguarding and welfare concerns, and you understand how and when to take appropriate action.
- Belief that every student should have access to an excellent education regardless of background or needs
- Professional, ambitious outlook, and ability to multi-task and meet deadlines
- A team player that can work collaboratively as well as using own initiative
- Helpful, positive, patient and caring nature
- Calm and professional under pressure
- Understanding of the importance of confidentiality and discretion

Other

- Right to work in the UK
- Commitment to equality of opportunity and the safeguarding and welfare of all students
- Willingness to undertake any further training as directed by your line manager
- This post is subject to an enhanced DBS check
BDA welcomes applications from graduates planning to teach or work with young people in the future

Ark is committed to safeguarding and promoting the welfare of children and young people in our academies. In order to meet this responsibility, we follow a rigorous selection process. This process is outlined [here](#), but can be provided in more detail if requested. All successful candidates will be subject to an enhanced Disclosure and Barring Service check.