**Job Description: Second In Charge of History**

**Reporting to:** **Head of Humanities**

**Salary: Ark Main or UPS scale + TLR 3, £500 to £2,000**

**The Role**

To ensure the academy achieves its History targets through appropriate Schemes of Work, effective assessment tracking and intervention. Ensure excellent teaching and learning takes place. To design an engaging and challenging curriculum that inspires children to appreciate the subject and its application.

**Key Responsibilities**

* Assist in the SoW and POS for History
* Responsibility for assessments and data for History
* Responsibility for interventions and extra-curricular events in History
* To plan, resource and deliver lessons and sequences of lessons to the highest standard that ensure real learning takes place and students make superior progress
* To provide a nurturing classroom and academy environment that helps students to develop as learners
* To help to maintain/establish discipline across the whole academy
* To deputise for the Head of History as necessary including setting cover in the case of absence
* To contribute to the effective working of the academy.

**Teaching and Learning**

* With direction from the Head of History and within the context of the academy’s curriculum and schemes of work, plan and prepare effective teaching modules and lessons
* Teach engaging and effective lessons that motivate, inspire and improve pupil attainment
* Use regular assessments to set targets for students, monitor student progress and respond accordingly to the results of such monitoring
* To produce/contribute to oral and written assessments, reports and references relating to individual and groups of students
* Develop plans and processes for the classroom with measurable results and evaluate those results to make improvements in student achievement
* Ensure that all students achieve at least at chronological age level or, if well below level, make significant and continuing progress towards achieving at chronological age level
* Maintain regular and productive communication with students, parents and carers, to report on progress, sanctions and rewards and all other communications
* Provide or contribute to oral and written assessments, reports and references relating to individual students and groups of students
* Implement and adhere to the academies behaviour management policy, ensuring the health and well-being of students is maintained at all times
* Participate in preparing students for external examinations.

**Academy Culture**

* Support the academy’s values and ethos by contributing to the development and implementation of policies practices and procedures
* Help create a strong academy community, characterised by consistent, orderly behaviour and caring, respectful relationships
* Help develop a small school/department culture and ethos that is utterly committed to achievement
* To be active in issues of student welfare and support
* Support and work in collaboration with colleagues and other professional in and beyond the school, covering lessons and providing other support as required.

**Other**

* Undertake , and when required, deliver or be part of the appraisal system and relevant training and professional development

I sign to acknowledge that I have read and understood the requirements of the post.

Postholder Signature: ……………………………………………. Date: ………………..