**Ark John Keats is an exceptional school looking to hire exceptional people.**

Ark John Keats Academy aims to provide pupils from nursery to Sixth Form with a highly effective and enjoyable education. Our approach is underpinned by our six pillars:

**A Mastery Curriculum**

**High Quality Teaching**

**Strong Discipline**

**Character Development**

**Raising Aspirations & Enrichment**

**Developing Education Leaders**

We are a genuinely all-through school, from Nursery to Sixth Form, providing an exciting and innovative education for the local community we serve. Ofsted state we are outstanding, our GCSE outcomes show our pupils make brilliant progress and our application numbers make us one of the most over-subscribed schools. We have grown every year since we opened in 2013 and will finally have pupils from age 3 to 19 by September 2020.

We work to ensure our pupils have the same opportunities for success as those in affluent areas with expensive private schooling. We know our pupils will need more than just great exam results to be successful and have carefully planned each stage of development to support them to build the character, independence and discipline to make the most of the opportunities their academic qualifications will provide.

We are looking for a creative, dynamic and energetic **Lunchtime Play Leader** to work for a fixed term until 21st July 2020, to work with us to realise the potential we see in all of the young people we work with. We see lunchtimes as vital in helping to develop the character, independence and discipline that we know is so important.

Joining Ark John Keats means being part of a kind and supportive team, who are always working hard to be even better. As a school, we make more time for professional development: 14 days of training across the year. As part of the Ark network, we also have access to training programmes to develop staff at all levels.

In advance of applying please do explore our website.

For further information or to arrange to discuss the role please contact us at [recruitment@arkjohnkeatsacademy.org](mailto:recruitment@arkjohnkeatsacademy.org) or call us on 0208 4433113

**Closing date:** 8am on Monday 6th January 2020

**Start date: ASAP**

**End date: 21st July 2020** (fixed term contract)

**Salary: £11.10 per hour (**Ark Support Band 4 Outer London)

**Working Hours:**11:30am – 2:30pm, term time only (15 hours per week, 39 weeks per year)

*We value diversity and are committed to safeguarding and promoting child welfare. The successful candidate will be subject to DBS and any other relevant employment check.*

**Job Description: Lunchtime Play Leader**

**Reports to:** Primary Assistant Principal

**Start date:** ASAP

**End date:** 21st July 2020 (fixed term contract)

**Salary:** £11.10 per hour

**Hours:** 11:30am – 2:30pm, term time only (15 hours per week, 39 weeks per year)

**The Role**

To plan and deliver engaging, structured play activities for all pupils during the lunch period, ensuring that all pupils needs are catered for.

**Key responsibilities**

* To plan the delivery of lunchtime activities for pupils aged 4 - 11
* To motivate and inspire children to take an active role in lunch time games and activities
* To lead and support academy staff to run lunchtime activities effectively
* To liaise with teachers and the senior team regarding pupil and staff engagement
* To ensure the health and safety of all children at all times.

**Outcomes and activities**

**Supporting pupils:**

* Take the lead in engaging pupils to join in with lunch time activities.
* Set challenging expectations and promote self-esteem and independence.
* Implement good behaviour in the playground.
* Establish constructive relationships with pupils and interact with them according to individual needs.
* Promote the inclusion and acceptance of all pupils.
* Encourage all pupils to interact with others and engage positively in activities.
* Supervise a class/classes during wet playtimes, ensuring that all children are engaged in an activity.

**Supporting the school:**

* Be aware of and comply with policies and procedures relating to child protection, health, safety and security, confidentiality and data protection, reporting all concerns to an appropriate person.
* Be aware of and support difference and ensure all pupils have equal access to opportunities to learn and develop.
* Attend relevant meetings as required.
* Participate in training and other learning activities as required.
* Contribute to the overall ethos, work and aims of the academy
* Appreciate and support the role of other professionals.

**Person Specification: Lunchtime Play Leader**

**Qualification Criteria**

* Right to work in UK

**Behaviours**

**Personal characteristics**

* Genuine passion and a belief in the potential of every pupil
* Helpful, positive, calm and caring nature
* Able to establish good working relationships with all other staff
* Able to follow instructions accurately but make good judgments and lead when required.
* Well organised, punctual and demonstrate leadership skills
* A strong role model to pupils

**Specific skills**

* Good communication skills, including written and oral
* Good numeracy and literacy skills
* Good administrative and organisational skills
* Able to understand and implement particular strategies and methods to help pupils to improve their sporting or athletic abilities and their collaboration skills
* Able to implement the necessary routines and patterns to establish and maintain excellent behaviour management within the playground
* Able to deal with minor incidents, first aid, and the personal health and hygiene of the pupils
* Understands the importance of confidentiality and discretion.

**Other desirable training and skills**

* Experience of working with children in a school, leisure centre environment or community sports environment.
* Able to work effectively in teams and as an individual
* Level 1/2 in Sports Coaching, Activity Leadership or Child Care
* Passionate and enthusiastic about sports and games and making a difference to children’s lives

**Other**

* Commitment to equality of opportunity and the safeguarding and welfare of all pupils
* Willingness to undertake training
* This post is subject to an enhanced Disclosure and Barring Service