**Job Description: Second in Mathematics**

**Reports to:** Head of Department

**Start date:** April orSeptember 2020

**Location:** Ark St Alban’s Academy

**Salary:** Ark Schools Main/Upper Pay Scale (£24,313 - £40,985) + TLR2c (£6,514)

**The Role**

As Second in Mathematics, you will assist the Head of Mathematics in securing excellent outcomes for all students in Mathematics. Under the leadership of the department Head, you will help plan, deliver, monitor and evaluate the teaching and learning across a very successful Mathematics department, with an exciting opportunity for growth at KS5, and leadership of a key stage.

**Key Responsibilities**

**Leadership and Management of the Subject Community**

* Assist the Head of Department in cross-school subject co-ordination and in raising the profile of the department across the school, including managing the enrichment provision
* Share responsibility for leading and developing the department, the induction of new staff particularly NQT and PGCE students, etc., as agreed with the Head of Department
* Lead the development of schemes of study and assessment. Assist in the implementation, monitoring and evaluation of departmental improvement activities. Assist in the development and continuous improvement of pedagogy and practice across the department
* Direct and supervise support staff assigned to lessons
* Help to maintain and establish discipline across the school adhering to the school’s policy
* Assume responsibilities of the Head of Department in their absence

**Curriculum Setting and Assessment**

* Within the context of the school’s curriculum and schemes of work, plan, resource and prepare effective teaching schemes and sequences of lessons to the highest standard, under the direction of the Head of Department
* Enrich the curriculum with trips and visits to enhance the learning experience of all students

**Teaching Responsibilities**

* Set high expectations so that all students are inspired, motivated and challenged to reach their full potential, and in doing so meet their progress and attainment targets
* Plan and teach well-structured, differentiated lessons that are aligned to the school and/or network curriculum and cultivate every student’s intellectual curiosity
* Use data to inform teaching and learning, identify areas for intervention and provide feedback to students, staff and families in order to promote progress and outcomes
* Manage behaviour effectively to create a safe, respectful and nurturing environment so that students can focus on learning
* Work collaboratively with both school and network colleagues as a committed team member, building successful, high performing teams
* Participate actively throughout the network, by attending relevant meetings, and, as appropriate, delivering network-wide training and initiatives
* Work with colleagues, students and families to develop a strong school community

**Other**

* Carry out other reasonable tasks as directed by your line manager or Principal.

**Person Specification: Second in Mathematics**

**Qualification Criteria**

* Qualified to degree level or above.
* Qualified to teach in the UK.
* Right to work in the UK.

**Knowledge, Skills and Experience**

* Experience of raising attainment in a challenging classroom environment
* Experience of supporting students of all ages and abilities to make excellent progress and achieve impressive examination outcomes
* Experience or knowledge of improving the quality of teaching and learning through the development of progression plans, schemes of work and high quality resources
* Experience of leading successful enrichment which inspire and motivate learners
* Experience of interpreting complex student data to drive lesson planning and student progress
* Excellent understanding of both subject and general teaching pedagogy /Knowledge of mastery approach to teaching Mathematics
* Mastery of and enthusiasm for Mathematics
* Evidence of being, or having the potential to be, an outstanding teacher and leader of Mathematics
* Effective and systematic behaviour management
* Knowledge of the national secondary education system, examinations and curriculum

**Personal Characteristics**

* Genuine passion for and a belief in the potential of every student
* Deep commitment to Ark’s mission of providing an excellent education to every student, regardless of background
* Excellent interpersonal, planning and organisational skills
* Resilient, motivated and committed to achieving excellence
* Reflective and proactive in seeking feedback to constantly improve practice
* Commitment to regular and on-going professional development and training to establish outstanding classroom practice.
* Commitment to and understanding of professionalism in line with the National Teaching Standards

**Other**

* Commitment to equality of opportunity and the safeguarding and welfare of all pupils
* Willingness to undertake training
* This post is subject to an enhanced DBS check

*Ark is committed to safeguarding and promoting the welfare of children and young people in our academies.  In order to meet this responsibility, we follow a rigorous selection process. This process is outlined* [*here*](http://arkonline.org/sites/default/files/Ark_safe_recruitment.pdf)*, but can be provided in more detail if requested. All successful candidates will be subject to an enhanced Disclosure and Barring Service check*.