

Job description: Assistant Principal - Teaching

The Role:

The successful candidate will take on a defined remit within the area of teaching and learning with specific responsibilities designed to fit the needs of the SLT and the school, as well as to reflect their personal competencies.

Academy Culture:

- Support the academy's values and ethos by contributing to the development and implementation of policies, practices and procedures
- Help create a strong academy community, characterised by consistent, orderly behaviour and caring, respectful relationships
- Help develop an academy culture and ethos that is utterly committed to learning and achievement
- Support and work in collaboration with colleagues and other professionals in and beyond the school, covering lessons and providing other support as required

Other:

- Undertake and, when required, deliver or be part of the appraisal system and relevant training and professional development
- Undertake other various responsibilities as directed by the Principal and/or Vice Principals.

Duties and expectations of all teachers at Ark John Keats:

- Teach to a highly effective standard
- Deepen the scholarly nature of the subject through our knowledge-led curriculum approach
- Play an active role in ensuring a consistently orderly, calm and stimulating environment, both in and out of the classroom
- Play an active role in the Character, Enrichment and Personal Development programmes
- Play a central role in their subject department, including contributing to workshops, running extra-curricular/intervention activities, competitions, trips, open days and so on
- Develop habits of excellence in ourselves and our pupils through implementation of the academy routines and consistent explanation of, and emphasis on, high expectations in all we do
- Be consistently well-organised, professional and courteous

Development:

- An opportunity to lead on and develop whole school initiatives
 - Regular feedback through link meetings and performance appraisal
 - Involvement in SLT meetings and strategic decisions across the secondary phase of the academy
 - Opportunity to plan out the development of key staff across the academy and impact on their professional development
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Person Specification: Assistant Principal - Teaching

Qualification Criteria:

- Qualified to teach and work in the UK
- Qualified to degree level and above

Knowledge, Skills and Experience:

- Understanding of what outstanding teaching practice looks like, how to diagnose and implement effective strategies to raise learning standards
- Demonstrable experience of having significantly improved behaviour and raised attainment in another education setting
- Experience and understanding of how to improve and sustain an effective behaviour policy in a school
- Experience of having led and managed people
- Experience of having worked to support the significant success of others
- Ability to use data to inform decision making and diagnose weaknesses that need addressing

Behaviours:

- Genuine passion for and a belief in the potential of every student and alignment with Ark's high aspirations and high expectations of self and others
- A robust awareness of keeping children safe, noticing safeguarding and welfare concerns, and you understand how and when to take appropriate action
- Deep commitment to Ark's mission of providing an excellent education to every student, regardless of background
- Management style that encourages participation, innovation and confidence
- Strong organisational skills and ability to delegate
- Resilience and motivation to lead the academy through day-to-day challenges
- Strong interpersonal, written and oral communication skills
- Ability to manage and maintain effective working relationships with staff, parents and other external stakeholders

Other:

- Right to work in the UK
- Commitment to equality of opportunity and the safeguarding and welfare of all students
- Willingness to undertake training
- This post is subject to an enhanced DBS check

This post is covered by Part 7 of the Immigration Act (2016) and therefore the ability to speak fluent English is an essential requirement for the role.

Ark is committed to safeguarding and promoting the welfare of children and young people in our academies. In order to meet this responsibility, we follow a rigorous selection process. All successful candidates will be subject to an enhanced Disclosure and Barring Service check.
