

Job Description | Senior Practitioner (Room Leader)

Responsible to:	Headteacher / deputy headteacher
Location:	Ark Start locations (initially Ark Oval, Clapham Junction)
Contract:	Permanent
Working Pattern:	Will Consider Part Time (0.5FT +) or Full Time
Salary:	Circa £27k per annum

Purpose of post:

- To ensure a high standard of physical, emotional, social and intellectual care for all children in their care
- To ensure all children are safeguarded and their welfare and safety is promoted
- To plan and provide an enabling environment in which all children can play, learn and develop
- To have the skill, creativity, commitment, energy and enthusiasm required for leading practice
- To deputise for the lead teacher when they are not in class, including through the school holidays
- To lead teaching activities with groups of children

Main duties:

- To promote the aims and objectives of the nursery
- To promote the high standards of the nursery at all times to parents, staff and visitors
- To follow the nursery safeguarding procedure to ensure all children are kept safe, well and secure
- To be deputy designated safeguarding lead
- To lead teaching activities with small/large groups of children
- To ensure the provision of high standards of physical and emotional care and lead practice when the lead teacher is not in class including but not limited to:
 - To complete the opening and closing checklists
 - Ensuring all policies and procedures are followed
 - Ensuring all systems are followed and kept updated
- To work with families and parents / carers and report back frequently on children's activities and progress
- To keep records of your children's development and share this with parents and carers and ensure all record keeping is up to date and accurate
- Liaise with the local authority and other external agencies as required
- Undertake required domestic jobs within the nursery as required
- Participate fully in team meetings and training
- Read, understand and adhere to all policies and procedures within the nursery
- Ensure good standards of safety, hygiene and cleanliness are maintained
- Washing and changing children when required
- Ensure mealtimes are pleasant social experience and feed back to parents on any issues
- Ensure poorly children are tended to and parents informed immediately
- To deploy staff when the lead teacher is not on site
- To provide cover when required
- To undertake any other duties as determined by the management

Requirements:

- Level 5 early years qualification or equivalent
- At least three years experience