



Job Description: Science Technician

Reports to:	Head of Science
Start date:	September 2022
Salary:	Ark Support staff pay scale, Ark Band 5 £19,650 - £22,571 pro-rata; £14,333 - £17,519 actual salary per annum
Contract:	Term time only, 36 hours per week

The Role

To support the delivery of science by providing practical day to day support in the learning environment and to ensure that the learning environment (classrooms and display boards) are up to date.

Key responsibilities

- To prepare (and where appropriate manufacture) teaching materials as required to ensure effective support for teaching staff in the Science department
- To repair, maintain and store equipment in order to guarantee safe and effective upkeep
- To monitor standards and practices within the classroom and identify and communicate improvements to working practices to ensure the highest standards are achieved
- To assist with inventory of equipment and stock control in order to maintain a supply of equipment for teaching use. Order stock as directed by the Subject Leader so that resources are adequate for lessons
- To receive and check deliveries of supplies to ensure accuracy from suppliers
- To provide technical and learning assistance and information in the classroom and across the school community in order to support students and staff
- To support students in the classroom environment to assist in the learning process where appropriate
- To liaise with equipment providers to ensure good quality provision and value for money
- To assist classroom teachers as directed to produce creative classroom displays that can be used to enhance classroom practice



Person Specification: Science Technician

Qualification Criteria

- Right to work in UK
- Ideally qualified to degree level or proficient to A-Level standard in a scientific field.

Experience

- Professional laboratory experience is preferred
- Ideally the candidate will have experience of working in a school
- Ideally the candidate will have Health and Safety training or experience

Behaviours

Personal characteristics

- Genuine passion and a belief in the potential of every pupil
- Positive commitment to student achievement and staff development
- Ability to relate to young people and adults in the learning environment
- Helpful, positive, calm and caring nature
- Enthusiastic, committed and uses initiative
- Able to establish good working relationships
- Able to follow instructions accurately but make good judgments and lead when required
- Able to maintain a high level of attention to detail.

Specific skills

- Good communication skills, including written and oral
- Good organisation skills
- Ability to work and plan under pressure
- Able to understand and implement particular strategies and methods to help pupils to improve their learning and enjoyment of learning
- Awareness of safety issues as appropriate to the post
- Health and Safety risk assessment in specific working environment
- Able to help implement the necessary routines and patterns to establish good behaviour management within the school
- Understands the importance of confidentiality and discretion.

Other

- Commitment to equality of opportunity and the safeguarding and welfare of all pupils
- Willingness to undertake training
- This post is subject to an enhanced Disclosure & Barring Service check.