

Ark John Keats Academy Secondary Head of French

Location: Enfield – easily accessible from central, north, and east London, as well as surrounding areas.

Salary: Ark MPS or UPS (Outer London) £35,368- £47,152 or £49,498- £53,230, with TLR2c £7,847 depending on experience.

Working pattern: Full-time (Flexible/Part-time working will be considered)

Contract: Permanent

Start date: January 2025

Closing date: 7th October 2024

We will be reviewing applications on an on-going basis and this advert may close earlier than advertised depending on the level of response.

Interviews: Interviews will be held on a rolling basis.

Ark John Keats is an exceptional school looking to hire exceptional people.

About the role:

We are looking for a passionate and knowledgeable Head of French to join our team and lead on this critical curriculum area. All students at Ark John Keats study French throughout KS3 and the vast majority take French to GCSE level – our current entry rate is 80% and we are ambitious about ensuring all students become proficient linguists.

This is an exciting opportunity for an experienced or aspiring Head of Department to join a large and successful school. The ideal candidate will be someone who aligns with our approach to curriculum and teaching. The successful candidate will collaborate closely with other teachers and leaders in the school and across the Ark network to secure excellent outcomes for our children.

You will:

- Be vision aligned with our approach to curriculum and teaching.
- Have genuine passion and a belief in the potential of every student.
- Have up-to-date knowledge in the curriculum area.
- Be motivated to continually improve standards and achieve excellence.

About our school:

Ark John Keats was founded in 2013 with one class of reception children. We are now a fully-fledged all-through school, running from nursery to year 13, with over 1700 children. Our secondary school is oversubscribed, with a waiting list for every year group. Our community is composed of supportive and committed families who buy into our vision and work with us to ensure their children achieve all they are capable of in the future.

We aspire for all our children to have the academic knowledge necessary to enable them to progress to university, for pupils to have a love of learning and curiosity about the world, and for them to be polite, well-mannered young people who take responsibility for their choices and drive their own destinies.

Ark John Keats is part of Ark Schools, a hugely successful network serving pupils from deprived communities. Our network shares a belief in our six pillars, find out about them [here](#).

If you would like to find out more about us, please visit www.arkjohnkeats.org.

We offer:

- Twice the number of training days as standard.
- Access to Ark Rewards scheme offering up to £1,000 a year in savings from over 3,000 major retailers.
- Interest-free loans of up to £5,000 available for season tickets or a bicycle.
- Gym discounts offering up to 40% off your local gym.

How to get to us?

Travelling by rail from central London: Our nearest overground station, Turkey Street, is a 10-minute walk from the school and stops at Seven Sisters, Stoke Newington, and Hackney Downs on the way to Liverpool Street. National Rail services are also a 10-minute walk and stop at Tottenham Hale and Hackney Downs before finishing at Liverpool Street.

Travelling by car: We are easily reached by car, with most of Northeast London accessible within 30 minutes. There is free on-site parking for staff.

How to apply:

Please find the role on www.arkjohnkeats.org/vacancies and apply. We will be reviewing applications on an on-going basis and this advert may close earlier than advertised depending on the level of response.

For further information or to arrange a discussion, contact us at recruitment@arkjohnkeatsacademy.org.

Ark is committed to safeguarding and promoting the welfare of children and young people in its academies. In order to meet this responsibility, its academies follow a rigorous selection process to discourage and screen out unsuitable applicants.

Ark requires all employees to undertake an enhanced DBS check. You are required, before appointment, to disclose any unspent conviction, cautions, reprimands or warnings under the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975. Non-disclosure may lead to termination of employment. However, disclosure of a criminal background will not necessarily debar you from employment - this will depend upon the nature of the offence(s) and when they occurred. To read more about Ark's safer recruitment process, please click this [link](#).

Job Description: Secondary Head of French

Reports to: Vice Principal or Assistant Principal

Start date: January 2025

Salary: Ark MPS or UPS (Outer London) £35,368- £47,152 or £49,498- £53,230, with TLR2c £7,847 depending on experience.

The Role

- To develop, lead and manage the implementation and delivery of a challenging, coherent, motivating, and cumulative French curriculum.
- To lead and manage all aspects of the French Department.

Duties and expectations of all teachers at Ark John Keats

- Teach to a highly effective standard.
- Deepen the scholarly nature of both the subject and the academy.
- Play an active role in ensuring a consistently orderly, calm, and stimulating environment, both in and out of the classroom
- Play an active role in the pupil leadership programme.
- Play a central role in the Department, including contributing to workshops, running a weekly enrichment activity, competitions, trips, open days, prep and so on
- Enhance the quality of teaching and learning in the Department and wider academy through sharing resources and good practice, lesson observation, collaborative teaching, instructional coaching, and active participation in CPL.
- Develop habits of excellence in ourselves and our pupils through implementation of the academy rubrics and routines and consistent explanation of, and emphasis on, high expectations in all we do.

Key responsibilities and outcomes for the Head of MFL.

- Implementation of the MFL curriculum
- Achievement of consistently outstanding teaching and learning in MFL
- Achievement of outstanding academic attainment and progress in MFL
- Embedding of the Ark John Keats ethos and culture in the department
- Delivery of the Instructional Leadership model within the department
- Organisation and delivery of the MFL enrichment programme
- Implementation of a wide-ranging enrichment and extra-curricular programmes
- Leadership and management of all other aspects of the MFL Department

Activities

Leadership and management

- Write a subject development plan, set teaching and academic targets, and embed a meaningful monitoring and review process.
- Participate in recruitment and selection activities.
- Assist in the professional development of teachers.
- Develop strong partnerships and ensure regular and productive communication with parents.



- Manage the department budget to ensure value for money and impact on teaching and learning and attainment.
- Maintain regular and productive communication with pupils, parents, and colleagues

Teaching and Learning

- Direct and supervise support staff assigned to lessons to ensure the support provided to individuals and groups is having a significant impact on academic progress.
- Put in place an ongoing intervention programme to ensure pupils who fall behind have effective intervention to ensure they catch up quickly and sustain progress

Curriculum setting and assessment.

- Develop and implement syllabi and schemes of work for KS3, in line with National Curriculum requirements, that inspire, challenge, and enable pupils to achieve high end grades.
- Monitor and assess teaching and learning.
- Set regular, meaningful, and measurable assessments for pupils.
- Maintain accurate pupil data that can be used to make teaching more effective.
- Produce and contribute to oral and written assessments, reports and references relating to individuals and groups of pupils.
- Participate in preparing pupils for external examinations.

Academy Culture

- Support the academy's values and ethos by contributing to the development and implementation of policies, practices, and procedures.
- Help create a strong academy community, characterised by consistent, orderly behaviour and caring, respectful relationships.
- Help develop an academy culture and ethos that is utterly committed to learning and achievement.
- Support and work in collaboration with colleagues and other professionals in and beyond the school, covering lessons and providing other support as required.

Other

- Undertake and, when required, deliver or be part of the appraisal system and relevant training and professional development.
- Undertake other various responsibilities as directed by the principal.



Person Specification: Secondary Head of French

Qualification Criteria

- Qualified to at least degree level.
- At least one B grade in a subject at A level and two other B grades
- Qualified to teach and work in the UK.

Experience

- Evidence of being, or having the potential to be, an outstanding teacher of the subject.
- Experience of implementing behaviour management strategies consistently and effectively.

Knowledge

- Up to date knowledge in the curriculum area
- An understanding of what an outstanding education looks like in the classroom.
- An understanding of the strategies needed to establish consistently high expectations.

Behaviours

Leadership

- Excited and motivated by the opportunity to be a leader that is entirely focused on providing a rich and meaningful education for all its pupils and engraining habits of excellence that will serve its' pupils well throughout their lives.
 - Effective team worker and leader
 - Demonstrates resilience, motivation, and commitment to driving up standards of achievement.
 - Acts as a role model to staff and students.
 - Vision aligned with Ark's high aspirations and high expectations of self and others.
 - Genuine passion and a belief in the potential of every pupil
 - Motivation to continually improve standards and achieve excellence.
- Commitment to the safeguarding and welfare of all pupils.

Teaching and Learning

- Excellent classroom teacher, or potential to be one, with the ability to reflect on lessons and continually improve their own practice.
- Effective and systematic behaviour management, with clear boundaries, sanctions, praise, and rewards
- Thinks strategically about classroom practice and tailoring lessons to pupils needs.
- Understands and interprets complex pupil data to drive lesson planning and pupil attainment.
- Good communication, planning and organisational skills.
- Demonstrates resilience, motivation, and commitment to driving up standards of achievement.
- Acts as a role model to staff and pupils.
- Commitment to regular and on-going professional development and training to establish outstanding classroom practice.

Other

- This post is subject to an enhanced Disclosure and Barring Service check.
- All staff will play a role in the Leadership, Prep and Enrichment programmes.
- Commitment to equality of opportunity and the safeguarding and welfare of all pupils.