

## Job Description: Power BI/Power Apps Developer

**Reports to:** Head of Insight

**Location:** West London – currently operating an agile working policy with two core days (Mon and Weds) in the office

**Contract:** Permanent

**Pattern:** Full Time (standard hours 9am – 5.30pm)

**Salary:** £30,000 to £40,000 (depending on experience)

### About the role:

Ark is an education charity that exists to make sure that all children, regardless of their background, have access to a great education and real choices in life. Starting with just one school in 2006, Ark has grown into a network of 39 schools that serves over 30,000 children. Through our ventures we work to reach even more. We are currently opening nurseries through Ark Start and over 300,000 children learn using an Ark curriculum. Last year, despite having more than double the national average of children in receipt of free school meals, our students outperformed the national average at every age and stage. We want to do even more.

Reporting to the Head of Insight within the IT, Systems and Data directorate, we are looking for a talented and motivated Power BI and Power Apps Developer to join our team at Ark. In this role, you will play a crucial part in helping us harness the power of data analytics and develop custom applications using Power Apps to drive educational excellence and enhance our data led decision-making processes.

### Key Responsibilities:

#### **Power BI Development:**

- Create and maintain interactive and insightful Power BI dashboards
- Collect and analyse data requirements from various stakeholders
- Design data models and create reports and visualisations to support data-driven decision-making
- Ensure data accuracy and reliability through regular maintenance and updates

#### **Power Apps Development:**

- Build custom applications using Power Apps to meet specific educational needs
- Collaborate with end-users and stakeholders to define application requirements
- Integrate Power Apps with SharePoint and other platforms to ensure smooth data flow
- Provide technical support and troubleshoot issues as they arise

#### **Data Analysis and Reporting:**

- Utilise Power BI to generate in-depth insights from educational data
- Create and automate reports to monitor key performance indicators
- Collaborate with stakeholders to assess the impact of educational initiatives and provide data-driven recommendations

## Person Specification: Power BI/Power Apps Developer

### Knowledge & Skills

- Excellent interpersonal and communication skills to effectively collaborate with diverse stakeholders, including school leaders, administrative and corporate service teams, teachers, IT teams, and external partners
- Understanding of data security and privacy principles, and experience in developing and implementing policies and procedures to ensure compliance with relevant regulations
- Ability to design and deliver training programmes and resources to enhance digital competency among staff
- Strong analytical and problem-solving skills to identify opportunities, evaluate risks, and make informed decisions in alignment with Ark's goals and ethos
- Demonstrated ability to establish and maintain partnerships with external organisations, technology vendors, and research institutions to access expertise and explore collaborative opportunities

### Personal Qualities

- Demonstrated experience in developing Power BI dashboards and reports
- Proficiency in Power Apps development, including SharePoint integration
- Strong analytical and problem-solving skills
- Self-motivated and resilient, with a "can do" attitude, able to work proactively and independently in a fast-paced environment
- Excellent communication skills to convey technical information to both technical and non-technical audiences, adapting communication style as necessary
- Strong interpersonal skills, both written and oral, fostering positive relationships with stakeholders at all levels
- Attention to detail and confident report and documentation skills, ensuring accuracy and completeness in all deliverables
- Ability to find creative and innovative solutions to improve efficiency, approaching challenges with a proactive and problem-solving mindset
- Passionate about the aims and values of Ark, demonstrating a strong commitment to the organisation's mission and values
- Knowledge of the education sector is beneficial

### Other

- Right to work in the UK
- Commitment to equality of opportunity and the safeguarding and welfare of all students
- Willingness to undertake training
- This post is subject to an enhanced DBS check

*Ark is committed to safeguarding and promoting the welfare of children and young people in its academies. In order to meet this responsibility, its academies follow a rigorous selection process to discourage and screen out unsuitable applicants.*

*Ark requires all employees to undertake an enhanced DBS check. You are required, before appointment, to disclose any unspent conviction, cautions, reprimands or warnings under the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975. Non-disclosure may lead to termination of employment. However, disclosure of a criminal background will not necessarily debar you from employment - this will depend upon the nature of the offence(s) and when they occurred. To read more about Ark's safer recruitment process, please click this [link](#).*

*We aim to build a diverse and inclusive organisation where everyone – staff and students – can do their best work and achieve their full potential. We want to reflect and represent diverse perspectives across our organisation because we*

*know that doing so will make us stronger and more effective. To know more about Ark's diversity and inclusion commitments, please click on this [link](#).*