



Job Description: Teaching Partner

Reporting to: SENCo/Deputy SENCo

Hours: Full Time/Term time only

Ark All Saints Academy opened in September 2013. It started with an intake of 120 year 7 scholars and has grown each year. We are now in our tenth year and well established in our Camberwell community. At Ark All Saints Academy, we talk about ourselves as a family, where our mission is to save lives through an amazing educational experience. We believe that all scholars are entitled to an outstanding education and it is the responsibility of everyone who works here to ensure that this happens. Our academy is part of the Ark Schools network, and a Church of England school whose only admission criteria is on distance. We welcome scholars of all faiths and none. We expect all members of our staffing body to support and uphold the moral ethos of our academy.

Our vision is for all members of our All Saints family to be confident, responsible, live with integrity and be successful. This will enable our pupils to continue in the next phase of their journey, whether that is to university or in pursuing the career of their choice.

To grow in CONFIDENCE
To live RESPONSIBLY
To act with INTEGRITY
To be SUCCESSFUL

The Role

To enable scholars with SEND to make excellent academic progress by supporting them either in class, within a small group setting or on a 1: 1 basis.

To establish professional relationships with scholars, their parents/carers and their teachers to ensure the Academy prepares our scholars for life beyond school both academically and in other ways so they can have happy and successful lives.

Key Responsibilities

Learning Support

- To promote inclusion and acceptance of all pupils in the school, including those with physical, learning and behavior difficulties
- To work with teachers to assess the needs of individual children
- To work with the SENCO and other teachers to implement Individual Education Plans and develop resources for pupils who have: Special Educational Needs (SEN), English as a second language, speech or language impairments, Visual Impairments or behaviors that interfere with learning and/or relationships
- To plan and facilitate small group teaching
- To plan and undertake direction for one to one teaching

- To observe, record and feedback information of pupil performance
- To assist in creating materials for curriculum delivery
- To assist with whole class teaching
- To assist with behavior management within and outside the classroom
- To assist pupils' achievement outside of the classroom, e.g., computer lab, library

Other support

- To supervise pupils in playgrounds, lunchrooms, etc
- To assist with follow-through for related services, e.g., speech/language therapy, occupational therapy, physical therapy
- To maintain pupil and family confidentiality
- To attend regular meetings and training, as required
- To maintain stock supplies and distribute as required.

Other

- To undertake other various responsibilities as directed by the Leadership Team and Principal.

Person Specification: Teaching Partner

Qualification Criteria

- English and Mathematics GCSE (or equivalent) at grade C or above
- Degree level qualification
- Certified teaching assistant course or training would be beneficial
- First aid qualification is desirable but not essential
- Right to work in UK.

Experience

- Experience of establishing successful learning relationships with a variety of children at the relevant age
- Experience of working with children with SEN or other additional needs desirable
- Experience of working with children with Social, Emotional, and Mental Health difficulties is desirable
- Experience and/or understanding of the role of a LSA and in particular classroom organisation and management.

Personal characteristics

- Genuine passion and a belief in the potential of every scholar
- To be a learner and continually seek professional development opportunities
- Helpful, positive, calm and caring nature
- Able to establish good working relationships with other LSAs and teachers
- Able to follow instructions accurately but make good judgments and lead when required
- Motivation to continually improve standards and achieve excellence

Specific skills

- Good written and oral communication skills
- Good numeracy and literacy skills
- Competent with computers and other technology
- Good administrative and organisational skills
- Able to understand and implement particular strategies and methods to help pupils to improve their learning and enjoyment of learning
- Able to help implement the necessary routines and patterns to establish good behaviour management within the school
- Able to deal with minor incidents, first aid, and the personal health and hygiene of the pupils
- Understands the importance of confidentiality and discretion
- The ability to speak another language, play a musical instrument or coach a sport desirable, not essential.

Other

- The post holder will be expected to undertake the paperwork associated with their caseload
- Commitment to equality of opportunity and the safeguarding and welfare of all pupils
- Willingness to undertake training

Ark is committed to safeguarding and promoting the welfare of children and young people in our academies. In order to meet this responsibility, we follow a rigorous selection

process. This process is outlined [here](#), but can be provided in more detail if requested. All successful candidates will be subject to an enhanced Disclosure and Barring Service check.